Chula Vista Classified Employees Organization
P.O. Box 7036
Chula Vista, CA 91912
619-207-7662
WWW.CVCEO.ORG

APPROVED UNADOPTED MINUTES

General Membership Meeting
December 11, 2025
Time: 6:00 PM
Location: Virtual/Microsoft Teams link

1. Call to Order

President Williams called the meeting to order at 6:00 p.m.

2. Welcome / Opening Remarks

President Williams welcomed members and provided opening comments.

3. Approval of Agenda

Motion to amend agenda to replace 8. TBA with 8. Unbiased Website Company Proposal as an action item.

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- **Motion:** Williams
- **Second:** Bromma
- **Outcome:** Carried

Motion to approve the agenda as amended.

- **Motion:** Williams
- **Second:** Bromma
- **Outcome:** Carried

4. Approval of Previous Minutes

Minutes from November 20, 2025 meeting were presented. Poukkula noted an unspecified discrepancy between her copy and Williams' copy. No action was taken regarding this discrepancy. Motion to approve November 20, 2025 minutes.

- **Motion:** Williams
- **Second:** Poukkula
- **Outcome:** Carried

5. Reports to the Membership

a. President's Report

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- Safe Schools changes being implemented were discussed. Williams is seeking counsel from attorney Ochoa as well as the district to address staffing questions and concerns.
- The Franchise Tax Board matter is being handled by both attorney Ochoa and CVCEO's tax. Attorney.
- VP Health and Welfare, Treasurer, and Secretary are using email for communications. Members can reach out through email.
- Reallocation information has been reviewed and passed on to the district. Deadline to submit is between March 15, 2026 and April 1, 2026.

b. Treasurer's Report

Financial summary for membership review:

- Current balance: $728,104.24
- Major expenditures/receipts: Unavailable
- Budget updates: Treasurer has received incomplete records and is unable to reconcile the account due to missing documentation. Treasurer cannot certify the financials as is and explained the need for an external audit to be able to produce a full treasurer's report as required by CVCEO bylaws. Motion to authorize the Executive Board to hire an external accounting firm to recreate and organize CVCEO's financial records from 2018 through November 2025, to issue the Request for Proposal, to select the firm, and to approve necessary expenditures not to exceed $25,000. Discussion of costs and processes with questions from members.

- **Motion:** Williams
- **Second:** Ramos
- **Outcome:** Carried

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7. New Business

Item 1: Calendar Scheduling

Williams will run a poll of membership regarding the scheduling of 2026 General Membership meeting.

Item 2: Vacant Board Member Recruitment

The Board is seeking candidates for VP Employee-Employer Relations position. Contact President Williams if interested.

Item 3: Membership Training

The Board will reach out to membership to decide on dates in January 2026 for membership training with the goal of accommodating the training of as many members as possible.

8. Announcements

- Williams discussed the need to hire an unbiased, outside company to revamp the CVCEO website, especially to include minutes, agendas, and reports for ease of access to all members. Motion to authorize CVCEO Executive Board to research a company to build a new CVCEO website.

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- **Motion:** Williams
- **Second:** C. Armstrong
- **Outcome:** Carried

9. Member Comments / Open Forum

The floor was opened for member questions. Time allowed per speaker: Two (2) minutes

10. Next Meeting

Date: January 29, 2026
Time: 6:00 PM
Location: Virtual/Teams link

11. Adjournment

- **Motion:** Ramos
- **Second:** Williams
- **Outcome:** Carried

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Meeting adjourned at 7:26 p.m.

Executive Board Members
Ruby Williams • Barbara Poukkula • Susan Bromma • Claudia Perezchica • Diana Guerrero • Sarah Ramos